



UNIVERSITÀ
DI CAMERINO

School of Pharmacy

Three-year Undergraduate Degree in Pharmaceutical and Health Product Representative

(Class L - 29)

STUDENT GUIDE

Degree program length: 3 years
Total number of credits to acquire: 180

Location:
Camerino, Italy
Address: P.zza Costanti

Academic Year 2010-2011

1. *Contacts and information:*

Director of the School: Dr. Sauro Vittori

tel: 0737 402455-402266;
fax: 0737402457;
e.mail: direttore.farmaco@unicam.it

Professor responsible for the degree program: Dr. Pierluigi Pompei

tel: 0737403314 ;
fax: 0737402457;
e.mail: pete@unicam.it

Didactics Manager: Laura Carioli

tel: 0737402455 ;
fax: 0737402457;
e.mail: scuola.farmaco@unicam.it

Contacts for academic support services:

Orientation: Dr. Iolanda Grappasonni

tel: **0737402411**
fax: 0737402457
e.mail: iolanda.grappasonni@unicam.it

Orientation: Dr. Elisabetta Torregiani

tel: **0737402249**
fax: 0737402457
e.mail: elisabetta.torregiani@unicam.it

Tutors: Dr. Loredana Cappellacci

tel: 0737402228 ;
fax: 0737402457;
e.mail: loredana.cappellacci@unicam.it

Study abroad: Dr. Piera Di Martino

tel: 0737402215 ;
fax: **0737402457**;
e.mail: piera.dimartino@unicam.it

Study abroad: Dr. Wilma Quaglia

tel: 0737402237 ;
fax: 0737402457;
e.mail: Wilma.quaglia@unicam.it

Apprenticeships and internships: Dr. Elisabetta Torregiani

tel: 0737402249 ;
fax: 0737402457;
e.mail: elisabetta.torregiani@unicam.it

School Office:

tel: 0737402455/2456 ;
fax: 0737402457;
e.mail: scuola.farmaco@unicam.it

Student Registrar:

tel: 0737633517 ;
fax: 0737404814;
e.mail: **segreteriastudenti.farmacia@unicam.it**

School Web Site: www.unicam.it/farmacia/

2. *Presentation*

This three-year undergraduate degree program and its academic regulations were prompted by the need to form professional figures with solid foundational preparation and specific skills for communicating scientific information on pharmaceuticals and health products.

In fact, the increased age expectancy in industrialized nations not only demands ever-greater knowledge of pharmaceuticals on the market, but also has led to expanded use of products and activities to promote health in its etymological sense of “state of well-being.”

European regulations oversee the introduction of diversified categories of products for health-enhancement (food supplements, nutraceuticals, novel foods, cosmeceuticals, etc.). There will be a need for figures who provide information to consumers and to healthcare workers in the public and private sectors, especially in order to ensure the correct use of these products according to the regulations of the Healthcare Services of Italy and of the European Union.

The three-year undergraduate degree program in Pharmaceutical and Health Product Representative at the University of Camerino has drawn a high number of working students whose employment makes it difficult for them to attend lessons. In order to overcome this hurdle, the University has developed e-learning material tailored to prepare students for their examinations in this degree program.

When students enrol for this degree program, they can request access to this material.

3. *Objectives of the degree program and methods for verifying their achievement*

The three-year undergraduate degree program in Pharmaceutical and Health Product Representative forms professionals with knowledge of the methods and cultural and scientific content needed to attain the educational level required by the professional area of class L-29.

The graduate in this degree program has foundational knowledge in chemistry, biology, mathematics, physics and computer science, subjects essential for further on-the-job training in this profession.

The three-year degree program in Pharmaceutical and Health Product Representative offers two curricula, in order to afford specialized preparation that will enhance employability. The first provides knowledge of the characteristics and properties of medicines, medical-surgical aids, diagnostics, and dietetic products in order to form experts capable of communicating scientific information to healthcare providers, as stipulated by the Italian and the European Community Healthcare Service; the second the correct use of health products for maintaining psycho-physical well-being.

To reach these objectives, the formative itinerary of the Degree Program in Pharmaceutical and Health Product Representative covers foundational disciplines that provide:
notions of physics, general and inorganic chemistry,
inorganic chemistry and computer science with the objective of learning the disciplines of the program; sufficient knowledge of anatomy, physiology, and biochemistry to be able to transmit information on how organs and apparatuses are involved and stressed by administration of drugs and the various methodologies of fitness.

The program of studies offers specialized disciplines that provide:
a solid scientific preparation in nutrition so the graduate can evaluate issues related to the use of dietetic products and provide correct scientific information on them; chemical and pharmacological understanding, in order to give correct scientific information on the implications of the use of synthesized or herbal pharmaceuticals and food supplements; knowledge of pharmacology and toxicology in order to provide information on the risks involved in using extraneous substances and doping substances in various kinds of preparations.

The formation is completed with lessons that develop:
strong computer and communication skills for the communication and management of information;
administrative, legal, and managerial knowledge useful for managing gyms and wellness centers.
Keeping in mind opportunities to work in the European Union, the program calls for acquisition of good knowledge of spoken and written English.

This three-year degree program requires the earning of 180 academic credits (CFU). At the moment of enrolment, the student can choose between the two curricula. The program entails lessons in theory (face to face) and others in practice, through classroom or laboratory exercises. In addition, the student must complete between 75 and 125 hours of apprenticeship in formation and orientation.

At least 60% of the overall time commitment is dedicated to personal study or other types of individual formative activities.

4. Admission Requirements (D.M. 270/04)

For acceptance into the degree program, applicants must have a five-year high school degree or another title of study, foreign ones included, deemed equivalent and recognized suitable according to current legislation.

In order for enable students beginning university studies to face them in the best way possible, the Ministry for Universities has established (DM 270/04 art. 6) that their preparation be ascertained in relation to their chosen program of study. To this end, all first year students are given the opportunity to do an entrance examination.

This examination does not in any way condition their enrolment and is quite different from examinations administered for degree programs available to a limited number of students. However, it must be taken before registering for regular university examinations.

Another opportunity UNICAM offers first year students is assessment of their knowledge of English through a placement test.

If the result of the test indicates need for more preparation, UNICAM offers students special activities called **“corsi d’integrazione” [supplementary courses]**.

Consult the UNICAM web site for further information on dates, examples of tests from past years, etc.

5. Occupational opportunities

Graduates in Pharmaceutical and Health Product Representative, according to the curriculum chosen, can: work as pharmaceutical representatives in order to periodically inform healthcare professionals about the characteristics and properties of medicines, medical-surgical aids, diagnostics, and dietetic products, or employ their multidisciplinary professional knowledge and skills in gyms, sports groups and well-being centers to develop and maintain psycho-physical well-being.

6. Organization

Before starting the curricular courses, all first year students have the opportunity to participate in the orientation days that UNICAM organizes each year in early October (see the UNICAM web site for more information). The initiative serves to facilitate the new students’ entrance into university life and to provide them with useful tools for facing their university studies without problems and for taking advantage of the services the University offers all students.

Curricular formation activities (or lessons) of the five-year degree program in Pharmacy are articulated in 5 academic years, each divided into two semesters. The first semester begins on October 4, 2010, and ends on January 28, 2011. The second semester begins on february 28, 2011 and ends on June 10, 2011.

The schedule is published at School Secretariat (Segreteria della Scuola) and at the Student Registrar (Segreteria Studenti).

In the months of January and May, there will be a one-week period of intensive lessons on some subjects, with obligatory attendance.

During the three years of the degree program, there will be seminars regarding issues in scientific information for pharmaceuticals.

Students whose attendance is in good order will take the examinations that assess their mastery of the material taught in a didactic period, at the examination session concluding that period, or in subsequent sessions, as established in the School Council calendar.

In order to earn the credits for English and other obligatory activities and elective activities, the student must successfully take pass/fail examinations

The complete program of studies for the curriculum in Pharmaceutical Representative:

First Year					
First semester					
Name of the activity	SSD	CFU *	Modules*	Typology*	Typology of evaluation (score or pass/fail)
PHYSICS AND ELEMENTS OF COMPUTER SCIENCE	FIS/03	6	PHYSICS	A	SCORE
		2	ELEMENTS OF COMPUTER SCIENCE		

GENERAL AND INORGANIC CHEMISTRY	CHIM/03	10		A	SCORE
CELLULAR BIOLOGY AND HUMAN ANATOMY	BIO/16	10		A	SCORE
Second semester					
Name of the activity	SSD	CFU *	Modules*	Typology*	Typology of evaluation (score or pass/fail)
MICROBIOLOGY	MED/07	7		B	SCORE
ORGANIC CHEMISTRY	CHIM/06	10		A	SCORE
ENGLISH	L-LIN/12	6		E/3- F/3	PASS/FAIL

Second Year

First semester					
Name of the activity	SSD	CFU *	Modules *	Typology*	Typology of evaluation (score or pass/fail)
PHARMACOLOGY, TOXICOLOGY, PHARMACOTHERAPY I	BIO/14	12		B	SCORE
BIOCHEMISTRY – MOLECULAR BIOLOGY	BIO/10	6	BIOCHEMISTRY	A	SCORE
	BIO/11	6	MOLECULAR BIOLOGY	B	
PHYSIOLOGY	BIO/09	9		B	SCORE
Second semester					
Name of the activity	SSD	CFU *	Modules *	Typology*	Typology of evaluation (score or pass/fail)
CHEMISTRY OF MEDICINES I	CHIM/08	6	GENERAL CHEMISTRY OF MEDICINES	B	SCORE
		6	CHEMOTHERAPEUTICS, ANTIBIOTICS AND ANTI-INFLAMMATORIES	B	
PHARMACEUTICAL FORMS	CHIM/09	10		B	SCORE

Third Year

First semester					
Name of the activity	SSD	CFU*	Modules *	Typology*	Typology of evaluation (score or pass/fail)
CHEMISTRY OF MEDICINES II	CHIM/08	11		B	SCORE
PHARMACOLOGY, TOXICOLOGY, PHARMACOTHERAPY II	BIO/14	11		B	SCORE
GENERAL PATHOLOGY	MED/04	9		B	SCORE
Second semester					
Name of the activity	SSD	CFU*	Modules *	Typology*	Typology of evaluation (score or pass/fail)
COMPANY PHARMACEUTICAL REPRESENTATIVE AND COMMUNICATION TECHNIQUES	SECS-P/07	7		C	PASS/FAIL
CHEMISTRY AND TECHNOLOGY OF DIETETIC PRODUCTS	CHIM/10	4		B	SCORE
Related and supplementary activities					
MARKET TECHNIQUE AND POLICY	SECS-P/07	4		C	PASS/FAIL
ITALIAN AND EUROPEAN COMMUNITY HEALTHCARE LAW	IUS/10	4		C	PASS/FAIL
PSYCHOLOGY OF COMMUNICATION	M-PSI/04	4		C	PASS/FAIL
Electives					

DRUG RESEARCH AND DEVELOPMENT	CHIM/08	3		D	PASS/FAIL
CLINICAL RESEARCH: REGULATORY AND ETHICAL ISSUES	BIO/14	3		D	PASS/FAIL
RESEARCH AND DEVELOPMENT OF FOOD SUPPLEMENTS	CHIM/10	3		D	PASS/FAIL
OVER-THE-COUNTER PRODUCTS AND DRUGS THAT REQUIRE NO PRESCRIPTION	BIO/14	3		D	PASS/FAIL
PHARMCOVIGILANCE AND PHARMCOEPIDEMIOLOGY	BIO/14	4		D	PASS/FAIL
EPIDEMIOLOGY AND PROPHYLAXIS OF INFECTIOUS DISEASES	MED/42	3		D	PASS/FAIL
ANALYSIS OF DRUG AND POLLUTANT RESIDUES IN FOODS	CHIM/10	3		D	PASS/FAIL
INTERNSHIP		3		F	
FINAL EXAMINATION		4		E	
Total CFU*		180			

*** Legend:**

CFU: is the abbreviation "Credito Formativo Universitario" (credit hour). It measures the workload required of the student, usually with 1 CFU equivalent to 25 hours of work (this can be personal study or attendance at lessons or laboratories)

Modules: some activities can be divided into modules, which may be taught by different professors, but the activity has one final examination.

Type of activity:

- A. basic
- B. characteristic of the program of study chosen
- C. related or supplementary
- D. electives
- E. for the final examination and for knowledge of a foreign language
- F. other (additional language knowledge, computer science and relational skills, internship, etc.)
- G. aggregate for apprenticeship credits

The order in which courses must be taken

The School Council has established the following order in which courses should be followed. Attendance and examinations for multi-year courses must respect the priority indicated by the number assigned the course. Students are not allowed to take examinations for the disciplines listed in column **A** until they have passed the examinations listed in column **B**.

A	B
<i>Organic Chemistry</i>	General and Inorganic Chemistry
<i>Biochemistry – Molecular Biology I</i>	Organic Chemistry
<i>Chemistry of Medicines I</i>	Biochemistry – Molecular Biology Physiology
<i>Physiology</i>	Cellular Biology and Human Anatomy Biochemistry-Molecular Biology Physics and Elements of Compute Science
<i>Pharmacology, and Toxicology, Pharmacotherapy I General Pathology Pharmaceutical Forms</i>	Physiology

For the other obligatory academic activities and electives, the following order has been established.

Students are not allowed to attend the other obligatory academic activities and electives in column **A** unless they have attended the disciplines indicated alongside in column **B**.

A	B
<i>Research and Development of Food Supplements I</i>	Biochemistry-Molecular Biology Organic Chemistry
<i>Epidemiology and Prophylaxis of Infectious Diseases</i>	Microbiology

<i>Clinical Research: Regulatory and Ethical Issues</i> <i>Research and Development of Phytotherapeutics</i> <i>Pharmacovigilance</i> <i>Pharmacoepidemiology</i>	Pharmacology and Toxicology, Pharmacotherapy I
<i>Over-the-counter Products and Drugs without that</i> <i>Require No Prescription</i>	Pharmacology and Toxicology, Pharmacotherapy I (in this case, the order concerns the examination)

Professors will ascertain that students observe the correct order in attending courses and taking examinations.
The requisites for enrolment following the third year are determined by the following condition:

Students enrolled in the third year, who still have to take more than two examinations, cannot be enrolled “fuori corso” of the third year [“fuori corso” means that the student has failed to complete his course within the prescribed time] but will be enrolled as repeat third year, until they have reached that condition.

In their last year of the degree program, students gain direct professional experience through an internship, either by accompanying a Pharmaceutical Representative employed by a pharmaceutical firm, for at least two weeks, or by working at scientific structures of the Faculty for at least two months.

For organizational exigencies, students must inform the Secretariat of the School (Segreteria della Scuola) of the internship at least six months before their graduation date. Subsequently, the University Internship Office will formalize the request. Internships accompanying pharmaceutical representatives may be conducted in the area of the student's home.

Final examination: The final examination entails the preparation and discussion of a “final report,” a written document on the student's apprenticeship at public or private structures, or the student's bibliographic research and/or experimental activities conducted at university laboratories on subjects pertinent to the degree program. The final examination involves a public presentation and discussion of this work before a commission of professors. The presentation can be done in English, as can the final examination.

The complete program of studies for the curriculum in Sciences and Technologies of Fitness and Health Products

First Year					
First semester					
Name of the activity	SSD	CFU *	Modules*	Typology*	Typology of evaluation (score or pass/fail)
GENERAL PHYSICS AND APPLICATIONS TO METHODOLOGIES OF FITNESS	FIS/03	4	GENERAL PHYSICS	A	SCORE
		4	PHYSICS APPLIED TO THE METHODOLOGIES OF FITNESS	A	
THE CHEMICAL BASES OF LIFE	CHIM/03 CHIM/06	6	GEN.AND INORG.CHEMISTRY	A	SCORE
		6	ORGANIC CHEMISTRY	A	
COMPUTER SCIENCE SKILLS		3		A	PASS/FAIL
Second semester					
Name of the activity	SSD	CFU *	Modules*	Typology*	Typology of evaluation (score or pass/fail)
CELLULAR BIOLOGY, HUMAN ANATOMY, AND BIOMECHANICS	BIO/16	12		A	SCORE
HYGIENE AND PSYCHOPHYSICAL WELLBEING	MED/42	5		B	SCORE
ENGLISH	L-LIN/12	6		E=3 F=3	SCORE

Second Year					
First semester					
Name of the activity	SSD	CFU *	Modules *	Typology*	Typology of evaluation (score or pass/fail)

GENERAL BIOCHEMISTRY AND BIOCHEMISTRY APPLIED TO PHYSICS	BIO/10	12		B	SCORE
THE PHYSIOLOGY OF FITNESS	BIO/09	8		B	SCORE
DIETETIC FOODS AND PRODUCTS I- FOOD SUPPLEMENTS OF FITNESS	AGR/18 CHIM/10	8	ANTICATABOLICS AND STRUCTURALS	C	SCORE
		4	ENERGY PRODUCTS AND HYDROSALINES	C	
Second semester					
Name of the activity	SSD	CFU *	Modules *	Typology*	Typology of evaluation (score or pass/fail)
NUTRITION OF FITNESS	BIO/10	5	MICRO-MACRONUTRIENTS IN PHYSICAL EXERCISE AND TRAINING	B	SCORE
		3	BODY COMPOSITION, CLINICAL AND SPECIFIC NUTRITION IN TRAINING	B	
CHEMISTRY OF MEDICINES AND HEALTH PRODUCTS I	CHIM/08	9		B	SCORE
FUNDAMENTALS OF PHARMACOLOGY TOXICOLOGY AND DOPING	BIO/14	12		B	SCORE

Third Year					
First semester					
Name of the activity	SSD	CFU*	Modules *	Typology*	Typology of evaluation (score or pass/fail)
HEALTH PRODUCTS OF PLANT ORIGIN I AND II	BIO/15	8		B	SCORE
COSMETIC PRODUCTS IN FITNESS	CHIM/09	9		B	PASS/FAIL
STRESS-RELATED PATHOLOGIES AND EATING DISORDERS	MED/04	6		C	SCORE
Second semester					
Name of the activity	SSD	CFU*	Modules *	Typology*	Typology of evaluation (score or pass/fail)
CHEMISTRY OF MEDICINES NAD HEALTH PRODUCTS	CHIM/08	8		B	SCORE
RELATED AND SUPPLEMENTARY ACTIVITIES					
METHODS AND TEACHING OF FITNESS TECHNIQUES	M- PED/03	3	METHODS OF FITNESS	G	PASS/FAIL
		3	PRINCIPLES OF TRAINING		
PSYCHOBIOLOGY AND PHYSIOLOGICAL PSYCHOLOGY	M_PSI/04	4		G	PASS/FAIL
SPECIAL DIDACTICS AND PEDAGOGY	M- PED/03	4		F	PASS/FAIL
MANAGEMENT AND MARKETING OF FITNESS BUSINESSES	SECS- P/07	5		G	PASS/FAIL
DOPING IN SPORTS		3		G	PASS/FAIL
ELECTIVE					
FUNDAMENTALS OF POSTUROLOGY OF SPORT		3		D	PASS/FAIL
STRENGTH TRAINING AND RESISTANCE TRAINING		3		D	PASS/FAIL
MUSIC AND ENVIRONMENTAL ELEMENTS IN FITNESS DISCIPLINES		3		D	PASS/FAIL
CIRCUIT TRAINING		3		D	PASS/FAIL
PILATES TECHNIQUES – STRETCHING METHODS		3		D	PASS/FAIL
INTERNSHIP		5		F	
FINAL EXAMINATION		3		E	
* Legend:					
CFU: is the abbreviation "Credito Formativo Universitario" (credit hour). It measures the workload required of the student, usually with 1 CFU equivalent to 25 hours of work (this can be personal study or attendance at lessons or laboratories)					

Modules: some activities can be divided into modules, which may be taught by different professors, but the activity has one final examination.

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- H. basic
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- K. electives
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- M. other (additional language knowledge, computer science and relational skills, internship, etc.)
- N. aggregate for apprenticeship credits

The order in which courses must be taken

The School Council has established the following order in which courses should be followed. Attendance and examinations for multi-year courses must respect the priority indicated by the number assigned the course. Students are not allowed to take examinations for the disciplines listed in column **A** until they have passed the examinations listed in column **B**.

A	B
<i>Human Anatomy and Biomechanics</i> <i>General Biochemistry and Biochemistry Applied to Fitness</i> <i>Hygiene and Psychophysical Wellbeing</i>	Biology of Cells and Organisms
<i>General Biochemistry and Biochemistry Applied to Fitness</i>	The Chemical Bases of Life
<i>Stress-Related Pathologies and Food Disorders</i> <i>Chemistry of Medicines and Health Products I</i> <i>Physiology of Fitness</i>	Physiology of Fitness
<i>Fundamentals of Pharmacology and Toxicology</i>	Human Anatomy and Biomechanics General Physics and Applications to the Methodologies of Fitness
<i>Chemistry of Medicines and Health Products I</i> <i>Health Products of Plant Origin I and II</i> <i>Cosmetics Products in Fitness</i> <i>Fitness Nutrition</i> <i>Dietetic Foods and Products</i> <i>Food Supplements of Fitness</i>	Physiology of Fitness General Biochemistry and Biochemistry Applied to the Methodologies of Fitness The Chemical Bases of Life
<i>Clinical Biochemistry and Applications to Fitness</i>	General Biochemistry and Applications to the Methodologies of Fitness
Pharmatotoxicology of doping substances	Fundamentals of Pharmacology and Toxicology

Final examination: The final examination entails the preparation and discussion of a “final report,” a written document on the student’s apprenticeship at public or private structures, or the student’s bibliographic research and/or experimental activities conducted at university laboratories on subjects pertinent to the degree program.

The final examination involves a public presentation and discussion of this work before a commission of professors. The presentation can be done in English, as can the final examination.

7. Table of courses and professors

Attachment A of this guide contains tables with detailed information on the courses for academic year 2010-2011 and the names of the professors responsible for these courses. These tables regard

- Students who **began their degree program in 2010 and are in their first year**
- Students who **began their degree program in 2009 and are in their second year**
- Students who **began their degree program in 2008 and are in their third year**

8. *Curriculum vitae of the professors, syllabus information for individual courses, and academic facilities*

Professors publish their course description and syllabus on the university web site under the heading 'Offerta formativa'.

Here, students can also access the curriculum vitae of the professors and a description of the university's teaching and scientific facilities.

9. *Academic support services*

• *Orientation*

Pre-university orientation

Pre-university orientation provides high school students methodologies and information for choosing the most appropriate university degree program for their objectives and abilities. To this end, UNICAM proposes:

- Guided tours of the university and orientation visits for high schools in the Marche Region and other regions
- Internships at UNICAM
- The credits project (educational projects for students in their last two years of high school)
- Knowledge Journeys (educational seminars offered by UNICAM professors at high schools)
- Open doors at UNICAM (orientation days for high school students)
- Open doors at the School (opportunities for future students to gain further information on university course offerings and services)
-

Orientation for post-university

There is often a gap between university formation and the world of work the student must enter. In collaboration with the Internship and Placement Service, Orientation for Post-university offers graduates as well as students preparing for graduation spaces for reflection on formative choices supporting professional orientation.

Of particular importance is an initiative called "Giovani + Università = Lavoro" [Young people + University = Jobs], held annually, usually in autumn. University students and recent graduates are invited to this day event hear talks by various professional figures, learn about firms and establish direct contact with them, and meet experts in the world of work, in order to begin defining their own professional aspirations.

• *Tutoring*

The Tutoring service contributes to the cultural and professional formation of the student, encouraging the student's broad and active participation in the various moments of the university itinerary.

The Tutoring service has the following objectives:

- assist students throughout the entire period of studies
- encourage forms of participation in the formation process
- remove obstacles to formation through initiatives calibrated to individual needs and aptitudes.

The UNICAM Tutoring service offers group and individual tutoring, organizes special courses, and provides specific tutors for working students and for e-learning.

Support Tutor: a student preparing for graduation or a recent graduate in each degree program helps students organize their study and get accustomed to the university environment.

Group tutor: professors meet regularly with students in each degree program in order to together identify and resolve any problems in didactic activity.

Individual tutor: UNICAM assigns a "professor tutor" to each student, responsible for following the student and offering advice throughout the student's years at university, with periodic meetings as well as those requested by the student.

Special courses [tutorato didattico]: Supplementary courses are organized for the basic scientific disciplines (math, chemistry and physics) and for English, to support students in their studies. In cases of serious lacunae in specific subjects, special tutoring is organized to enable students to overcome their difficulties.

Other initiatives:

- Acclimation Days for first year students

- Tutoring Appointments (seminars and workshops by experts on general topics, for university students). The appointments are organized periodically throughout the academic year.

• *Opportunities for study abroad*

UNICAM proposes the following opportunities for international study and apprenticeship:

ERASMUS for study purposes

The program enables students to study abroad for 3 to 12 months, ensuring the opportunity to attend courses, use university structures, and carry out research for the graduation thesis. Examinations done abroad will be recognized for credit at the home university, on condition that they have been defined in an appropriate program of study before departure.

Students interested can participate in the annual University competition for Erasmus positions, announced between December and February.

ERASMUS Student Placement (apprenticeships)

Effective academic year 2007/2008, as part of the Erasmus program, it is possible to do a 3-12 month apprenticeship in a firm, research center, or European center of formation, and have the activity recognized by one's home university, as long as it was agreed upon with the respective Erasmus coordinators before beginning the apprenticeship.

Internships and apprenticeships

Strengthening the link between the university world and that of work is one of UNICAM's priorities. To this end, the university organizes moments of encounter and dialogue among students, graduates, professional figures, and firms. In this context, the internship is an important instrument of formation that enables the student, graduating student, or recent graduate to gain practical experience in a true work context. It offers an opportunity for direct knowledge of the world of work and the chance to acquire, in some cases, a specific professional skill. The University of Camerino has agreements with over 1800 firms in which students, graduates and doctoral students can do internships. Internships are available both in Italy and abroad.

Services offered

- Management of a database (Unicam Internships) through which offers for curricular internships in firms or public and private entities are made known
- Activation of post-graduation internships at firms
- Insertion of curriculum vitae of UNICAM graduates in the UnicamJob database
- Activities to support the student's entrance into the world of work
- Membership in the 'Borsa Lavoro' program (a network of online services and open system of encounter between employers and those seeking work via Internet: www.unicam.it/laureati/mondolavoro/index.asp)

• *Services for welcoming disabled students*

This office works to provide equal opportunity to disabled students in facing their studies and the chance to live the university experience fully.

These goals are pursued through activities of consciousness-raising, through technology and staff specifically dedicated to students, and through the elimination of physical and cultural barriers that could block daily university activities.

Contacting the Tutor for Services, it is possible to plan one's educational itinerary taking into consideration the specific disability and individual objectives, defining solutions and personalized interventions.

Assistance and services:

- technological aids and specific academic support
- personalized examinations (entrance examination and course exams)
- specialized tutor
- transportation and accompaniment
- identification and acquisition of bibliographic material
- exemption and reduction of fees
- specially equipped housing with a possibility of economic assistance for the person accompanying the student
- accessibility to university structures
- psychological consultancy

- accessibility to sport structures of the University Sports Center (C.U.S.)
- economic assistance for participation in the Socrates or Erasmus programs
- internships or apprenticeships to assist the student to enter into the world of work

10. *Quality assurance system*

The five year Degree Program in Pharmacy is part of the System of Quality Assurance UNICAM Certificate **ISO 9001:2008** (issued by **AFAQ-France**, a French leader and one of the first entities of certification in the world). The System seeks in particular to guarantee students quality in services provided, through a rigorous analysis of the internal organizational processes and prompt removal of serious difficulties encountered or reported by students.

The System of Management for Quality also includes support services for students, such as orientation, tutoring, international mobility, internships and placement, and communication, which integrate and support the didactic activities in order to contribute to the complete formation of the student.



11. *Particular administrative regulations*

Regulations on enrolment, transfers and second degrees:

Students who intend to transfer to UNICAM from other universities must present suitable documentation of having requested transfer by November 5, 2010.

UNICAM will not recognize credits for examinations of students who earned their degree over five solar years before July 15, 2010.

UNICAM does not recognize credits for examinations done by students whose academic enrolment is considered expired.

The "laurea magistrale" or "specialistica" degrees of five years do not accept transfer students who have over five academic years of enrolment from their first university enrolment.

Students from the same degree program of other universities will be enrolled in a year of study appropriate to the number of examinations done in their previous university.

Students registered in the five-year degree program are subject to the laws and regulations regarding university students, for any eventualities not specified in this document.

12. *Other useful information*

For further information or clarification, contact:

– The Registrar of the University of Camerino (Segreteria Studenti) (Via Le Mosse, 69 - tel. 0737 / 404808 - 404807 - 404806), for administrative issues;

– The Secretariat of the Director of the School of Pharmacy (Piazza dei Costanti, - tel. 0737/402455 - 402456 – e-mail: scuola.farmaco@unicam.it) for academic and organizational issues.